



President Job Description

7/25/2017

The Tire Society

810 E. 10th Street, Lawrence, KS 66044

www.tiresociety.org Phone: 785-865-9403, Email: tst@allenpress.com

Who: Tire Society Member selected by membership vote per Article V of the constitution. *Ideally, a resident of the State of OHIO to be the legal representative of the Corporation to the State as Statutory Agent*

Term: 2 years

Reports to: Membership

Constitutional Responsibilities: Legal responsibility with other Tire Society officers for the operation of the Tire Society. Facilitate Executive Committee meetings.

ByLaw Duties of Officer, Article I, Section 4

The President of the Society shall exercise general care and supervision over the affairs of the Society subject to the direction and approval of the Executive Committee and shall perform all acts usually incident to the office of President.

Specific Responsibilities:

- Manage the operation of the Tire Society.
- Appoint nominating committee for Nomination and Election of Officers per article V of constitution
- Announce results of the election process at annual meeting.
- Sign contracts for service providers to the tire society.
- Facilitate executive committee meetings.
- Manage discussion and votes on proposals brought to the president or executive committee.
- Address issues raised by association manager
- Work for the continuity of the Tire Society
- Work to provide value to the Tire Society membership and subscribers
- Keep advisory board informed of the tire society activities and issues

Other Responsibilities: Lead special project committees deemed necessary by the executive committee or President.